



EXHIBITOR KIT

Bay City Michigan * Suite #7
6907 W. Side Saginaw Rd. 48706 P: (989) 686-0660

Re: Indiana Bridal & Wedding Expo
April 16, 2023
Sunday 12:30 pm - 5 pm
Indiana State Fairgrounds and Event Center – Ag/Hort Building

Dear Exhibitors:

Show Management has selected Exhibition Services, Inc. to serve as you're official Exposition Service Contractor. Enclosed are equipment forms for additional decoration supplies, all of the services offered in this exhibitor kit is optional. If your company is interested in any of the services, please e-mail or fax all forms back to Exhibition Services, Inc. with your payment enclosed. Please take the time to read and understand the payment policy terms and conditions. All rental equipment remains the property of Exhibition Services, Inc. Exhibition Services, Inc. takes great pride in our newly acquired equipment. Any damaged equipment, repair or replacement costs, if necessary, will be the responsibility of the exhibiting firm.

NEW DRAYAGE REQUIREMENTS FOR ALL INBOUND / OUTBOUND AND STORAGE

ESI WILL NO LONGER ACCEPT THIRD PARTY BILLING FOR DRAYAGE. EXHIBITORS THAT REQUIRE THIS SERVICE WILL NEED TO HAVE A CREDIT CARD ON FILE AND WILL BE RESPONSIBLE FOR PAYMENT FOR ALL EXHIBITING MATERIAL HANDLED. ESI WILL NOT BILL MANUFACTURERS FOR DRAYAGE SERVICES, THE EXHIBITING FIRM WILL BE RESPONSIBLE FOR ALL FEES.

- Take the time to assess all your needs carefully.
- Read and understand payment policy.
- Place your orders in advance and save valuable time and money.

The following items are included as part of your booth fees paid by Show management:

- Exhibit booth draping with 8 ft. high backdrop & 3ft high side drape.

Show colors are as follows:

- Pipe & Drape – Solid White banjo drape
- Table skirts -- White
- Carpet color -- Tuxedo / Black

TO QUALIFY FOR ADVANCE RATES, YOUR ORDERS WITH PAYMENT MUST BE RECEIVED BY SEVEN DAYS PRIOR TO VENDOR MOVE-IN. SOME EQUIPMENT AND SERVICES MAY REQUIRE ADDITIONAL TIME.

RETURN TO: Orders@esiusa.biz

FAXED ORDERS ARE NO LONGER ACCEPTED.



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- IMPORTANT -

Please take the time to read and understand the Payment Policy terms and conditions. This will save you valuable time and money

ESI accepts the following payment methods: Cash (on site only), check, money order, and cashier's check and credit cards for all orders.

Please remit all payments to: **Exhibition Services Inc**
 6907 Westside Saginaw Rd.
 Suite # 7
 Bay City MI 48706

All claims must be made prior to show closing. Absolutely no credit will be issued after that time. As the exhibiting firm, you are ultimately responsible for the payment of all charges. Please be advise on site representatives, staff and third party designate of the entire payment policy.

ADVANCED ORDER PRICING:

All orders must be mailed in and received in our office ten working days with payment prior to move-in to qualify for the Advanced Order Price. All other orders will be priced as Floor Prices. Any orders placed during set-up must be accompanied by full payment prior to delivery of the service or product. Credit Cards will **NOT** be accepted during move-in.

FLOOR ORDERS (on site orders):

All orders placed on-site are subject to the floor order rate. All faxes received without payment will be subject to floor order rates. Your on-site representative must be made aware of this payment policy. Credit Cards will **NOT** be accepted during move-in.

CANCELLATION / REFUNDS:

Items canceled after services have been rendered prior to show startup time will be charge 50% of original price. Refunds are made in Company Credit Only! All claims must be made prior to show closing. No credits will be issued after that time. There will be NO third-party billing. Exhibition Services, Inc. is here to service you the exhibitor to have a more productive event. If you have any questions or need any service that is not listed, contact our Exposition Service Department.

DRAYAGE DELIVERY:

All drayage must be sent to Exhibition Services Inc. for Inbound service 7 days prior to vendor move-in to qualify for the Advance Rate. All other deliveries will be subject to the Floor rate.

Drayage that require unloading and or loading by ESI will be subject to fees associated with the service being provided.

See: **LABOR / FORK TRUCK REQUEST FORM**

FORK TRUCK / LABOR SERVICES:

Fork Truck / Labor Request Form need to be filed along with payment with ESI 7days prior to Vendor move-in to qualify for Advance Pricing. All other orders request not filed within the said time will be billed at Floor Rate.



FURNITURE FORM

RETURN TO: Orders@esiusa.biz
 Bay City Michigan
 Suite # 7

6907 W. Side Saginaw Rd. 48706 P: (989) 686-0660

Show Name _____		Show Date _____	
Company _____		Booth # _____	Booth Size _____
X _____		X _____	X _____
Authorized Contact Signature _____		Authorized Contact - Please Print _____	
X _____		Date _____	
_____		M _____	D _____ Y _____

Advance Order Deadline: Seven (7) days prior to first move-in day. No Refunds, exchanges or credits for any booth package items. All orders must be accompanied by "Contact & Payment information" form. All orders are subject to the enclosed Terms, Conditions, and Policies.						Credit Card Information required with All Orders. C.C. # _____ Exp date: _____ Adv Price _____ Floor Price _____ Check # _____			
STANDARD TABLES (30" HIGH)						BOOTH FURNITURE			
QTY.	ITEM	ADVANCE	FLOOR	AMOUNT	QTY.	ITEM	ADVANCE	FLOOR	AMOUNT
	2 x 4' Plain	21.81	29.00			Solid black folding Chair	4.55	5.65	
	2' x 4' Covered & Skirted / 4 sides	39.22	49.00			Black / chrome chair	5.55	6.65	
	2' x 6' Plain	29.38	37.00			Solid white folding chair	6.38	7.65	
	2' x 6' Covered & Skirted	49.77	59.00			White Padded chair	12.14	N/A	
	2' x 8' Plain	49.06	58.00			Padded Counter Stool / back	28.06	58.00	
	2' x 8' Covered & Skirted	59.80	79.00			Wastebasket - 7 gallon	12.32	15.00	
	4th side skirted optional	18.22	27.00			Upholstered Arm Chair	36.97	N/A	
COUNTER TABLES (42" HIGH)						BOOTH ACCESSORIES			
QTY.	ITEM	ADVANCE	FLOOR	AMOUNT	QTY.	ITEM	ADVANCE	FLOOR	AMOUNT
	2 x 4' Plain	27.52	35.00			Easel	24.64	31.00	
	2' x 4' Covered & Skirted	43.93	58.99			5' x 6' Garment Rack	64.07	77.00	
	2' x 6' Plain	39.91	49.00			4' x 8' Pegboard	184.83	222.00	
	2' x 6' Covered & Skirted	55.25	69.00			4' x 8' Tack board	184.83	222.00	
	2' x 8' Plain	39.77	49.00			Chrome Stanchion	27.11	33.00	
	2' x 8' Covered & Skirted	72.81	82.00			Velvet Rope 8' long	27.11	33.00	
	4th side skirted optional	18.22	27.00			Flat Cart - 1 hour	25.00	35.00	
SPECIALTY TABLES (30" HIGH)						BOOTH DRAPING & HARDWARE			
	30" Dia. Round Plain	18.49	32.33			Chrome Bag Holder	49.29	60.00	
	30" Dia. Round Covered & Skirted	45.70	47.00			Literature Rack	92.42	111.00	
	60" Dia Round Plain	27.66	N/A			Swivel Spotlight	40.66	52.00	
	60" Dia Round Covered & Skirted	56.11	N/A			Locking Ipad Display Stand	73.20	88.00	
	6' Crescent Serpentine Plain	35.82	N/A			BOOTH DRAPING & HARDWARE			
	6' Crescent Serpentine Cov'd / Skirted	55.95	N/A			3'(h) drape per ft. w/ hardware	3.70	5.00	
	4th side skirted optional	18.22	27.00			8'(h) drape per ft. w/ hardware	6.00	8.00	
SPECIALTY TABLES (42" HIGH)						BOOTH DRAPING & HARDWARE			
	4' x 1' x 1' Plain Table Top Raiser	15.65	29.00			Aluminum Crossbar (6' - 10')	10.41	13.00	
	4' x 1' x 1' Covered Table Top Raiser	27.49	37.00			Base Plate for 3' Upright	6.94	9.00	
	6' x 1' x 1' Plain Table Top Raiser	22.25	34.00			3' Aluminum Upright	6.94	9.00	
	6' x 1' x 1' Covered Table Top Raiser	31.59	43.00			Base Plate for 8' Upright	8.10	10.00	
	8' x 1' x 1' Plain Table Top Raiser	26.25	34.00			8' Aluminum Upright	8.10	10.00	
	8' x 1' x 1' Covered Table Top Raiser	34.59	48.00			Base Plate for 2' Upright/ Pin	20.83	25.00	
	4th side skirted optional	22.22	27.00			9' -16' Aluminum Upright	20.83	25.00	
TABLE ACCESSORIES						PLEASE CHECK SKIRT COLOR CHOICES			
	Raise Any Plain Table to 42" High	24.00	30.00			Table includes white vinyl top cover & three skirted sides			
	Raise Any Cov'd Skirted Table to 42" High	32.00	40.00			<input type="checkbox"/> BLACK	<input type="checkbox"/> ROYAL BLUE	<input type="checkbox"/> SILVER	
	Cover & Skirt for 30" table	37.00	46.00			<input type="checkbox"/> WHITE	<input type="checkbox"/> RED	<input type="checkbox"/> HUNTER GREEN	
	Cover & Skirt for 42" table	43.16	52.00						
	Switch package table	36.34	44.00						
						TOTAL NON- TAXABLE ITEMS \$			



CARPET FORMS

RETURN TO: Orders@esiusa.biz

Bay City Michigan * Suite # 7

6907 W. Side Saginaw Rd. 48706 P: (989) 686-0660

Show Name	Show Date
Company	Booth # Booth Size
Authorized Contact Signature	Authorized Contact - Please Print Date

Advance Order Deadline: Seven (7) days prior to first move-in day. No Refunds, exchanges or credits for any booth package items. All orders must be accompanied by "Contact & Payment information" form. All orders are subject to the enclosed Terms, Conditions, and Policies.	Credit Card Information Required with All Orders.
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STANDARD BOOTH CARPET (14 OUNCE)				
QUANTITY	SIZE	ADVANCE	FLOOR	AMOUNT
	10' x 10'	87.00	118.50	
	10' x 20'	140.00	175.00	
	10' x 30'	208.80	261.80	
	10' x 40'	278.40	348.00	
	10' x 50'	Call for Quote	N/A	

CHECK CARPET COLOR: O BLACK O BLUE O GRAY O GREEN O RED
 Above prices include: installation, removal, edge taping only, and nightly vacuuming. Installed in clean condition. Dye lot not guaranteed on com orders of 10' wide stock. Floor orders for all carpet related items are subject to availability. Please order in advance.

NON- STANDARD SIZE BOOTH CARPET (14 OUNCE)				
SIZE	TOTAL	ADVANCE	FLOOR	AMOUNT
_____ FT x _____ FT	_____ SQ FT.	2.44 per square foot	4.00 per square foot	

CHECK CARPET COLOR: BLACK BLUE GRAY GREEN RED
 Non- Standard size booth carpet rates apply to any width not in 10' increments.

PREMIUM BOOTH CARPET (28 OUNCE)				
QUANTITY	SIZE	ADVANCE	FLOOR	AMOUNT
	10' x 10'	197.00	N/A	
	10 x 15'	240.00	N/A	
	10' x 20'	320.00	N/A	
	10' x 30'	480.00	N/A	
	10' x 40'	540.00	N/A	

CHECK CARPET COLOR: BLACK BLUE GRAY GREEN RED
 Above prices include: installation, removal, edge taping only, and nightly vacuuming. Installed in clean condition. Dye lot not guaranteed on com orders of 10' wide stock. Floor orders for all carpet related items are subject to availability. Please order in advance.

PADDING				
QUANTITY	PADDING SIZE	ADVANCE	FLOOR	AMOUNT
	9' x 10'	101.26	131.00	
	9' x 15'	152.50	196.00	
	9' x 20'	202.52	261.00	
	9' x 30'	303.78	391.00	
	9' x 40'	405.04	521.00	

Above prices include: installation, removal, padding, all taping, plastic covering and nightly vacuuming. Installed in new condition. Premium carpet f ordered fourteen (14) days prior to first move-in day.

PLASTIC COVERING				
PLASTIC SIZE	ADVANCE	FLOOR	AMOUNT	
Feet wide x feet deep= SQ. FT.	\$.44 per square ft.	\$.50 per square ft.		

* Protective covering includes installation, removal, and taping	TOTAL NON-TAXABLE CARPET ITEMS	\$
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DRAYAGE FORMS

RETURN TO: Orders@esiusa.biz

Bay City Michigan * Suite # 7

6907 W. Side Saginaw Rd. 48706 P: (989) 686-0660

Show Name _____		Show _____	
Date _____			
Company _____		Booth # _____	Booth Size _____
Authorized Contact Signature _____		Authorized Contact - Please Print _____	Date _____
X _____		X _____	X _____

Return all orders to Orders@esiusa.biz

GENERAL INSTRUCTIONS

- This form must be completed and returned prior to our receipt of any freight.
- Payment must accompany this order.
- All drayage charges are payable upon demand at close of event.
- Payment accepted by the following methods:
Corporate Check, Money Order, Cash
- All pallet shipments must be within a 4ft (w) x 4ft (l) x 94" (h) area
Any pallet sent that does not conform to the said sizes will be subject re-palletizing fee.
- Pallets received must be in a sold working condition.
- Shipments prior to show must be received 7 days in advance with payment to receive ADVANCE RATE

ALL PACKAGES MUST BE ADDRESSED AS FOLLOWS:

Exhibiting Firms Name
Show Name
c/o Exhibition Services, Inc.
Suite # 7
6907 W. Side Saginaw Rd.
Bay City MI 48708

INBOUND SERVICE

- ADVANCE RATE: \$.50 per lb. 200 lb. (\$100.00) minimum charge. **All other charges are separate.**
- FLOOR RATE: \$.75 per lb. 200 lb. (\$150.00) minimum charge.
- Shipments prior to show must be received 7 days in advance with payment to receive ADVANCE RATE:

Amount Due (min. 200 lbs. - \$100.00) --- Advance Rate
 \$.50 per lb. x _____ # of lbs = \$ _____
 Number of Containers _____
 Number of skids _____ Amount Due _____
 Payment Enclosed \$ _____ Ck. # _____

Please check how freight will be shipped in: Account # _____
 _____ UPS _____ Federal Express _____ Other Courtier _____ Motor Carrier _____

OUTBOUND SERVICE

- ADVANCE RATE: \$.50 per lb. 200 lb. (\$100.00) minimum charge. **All other charges are separate.**
- FLOOR RATE: \$.75 per lb. 200 lb. (\$150.00) minimum charge.
- Allow 5 working days for drayage to be processed & shipped from our Michigan warehouse.
- Special request for shipments must be arranged with an ESI associate.

Amount due (min. 200 lbs. - \$100.00) --- Advance Rate
 \$.50 per lb. x _____ # of lbs = \$ _____
 Number of Containers _____
 Number of skids _____ Amount Due _____
 Payment Enclosed \$ _____ Ck. # _____

Please check how freight will be shipped out: Account # _____
 _____ UPS _____ Federal Express _____ Other Courtier _____ Motor Carrier _____

ON SITE SERVICE / STORAGE

- ADVANCE RATE: \$.50 per lb. 200 lb. (\$100.00) minimum charge. **All other charges are separate.**
- FLOOR RATE: \$.75 per lb. 200 lb. (\$150.00) minimum charge.
- Special request for shipments must be arranged with an ESI associate.

Pallet 4ft x 4ft x 92" – Cold Storage # of pallets _____ * \$45.00 = _____ per wk * # of wks _____ = \$ _____ Balance
 Non Pallet booth material – Cold Storage # of boxes _____ * \$25.00 = _____ per wk * # of wks _____ = \$ _____ Balance

Amount due (min. 200 lbs. - \$100.00) --- Advance Rate
 Advance Rate \$.50 per lb. x _____ # of lbs = \$ _____
 Number of Containers _____
 Number of skids _____ Amount Due _____
 Payment Enclosed \$ _____ Ck. # _____



CREDIT CARD AUTHORIZATION FORMS

RETURN TO: Orders@esiusa.biz

Bay City Michigan * Suite # 7

6907 W. Side Saginaw Rd. 48706 P: (989) 686-0660

Show Name		Show Date	
Company		Booth #	Booth Size _____X_____
Address		Phone Number	
City	State	Zip	Fax Number
Contact	Title		
Authorized Contact Signature		Authorized Contact - Please Print	Date

(PLEASE TYPE OR PRINT)

PLEASE DUPLICATE ALL FORMS FOR YOUR OWN RECORDS BEFORE RETURNING ORIGINALS
PLEASE SIGN AND DATE UPON ACCEPTANCE OF RENTAL AGREEMENT. ALL ORDERS MUST BE
RECEIVED (7) SEVEN DAYS PRIOR TO VENDOR MOVE-IN TO QUALIFY FOR ADVANCE RATES.

Furniture Order Form Total	_____
Carpet Order Form Total	_____
Drayage Order Form Total	_____
Misc. Order Total	_____
FORK TRUCK / LABOR FORMS	_____
Processing fee of 4%	_____
Total Balance Due	_____

CREDIT CARD INFORMATION

Card Type: ___Visa ___ MasterCard ___ American Express

Card Account Number: _____ CVV: _____ Expiration Date: _____

Cardholder's Name (print): _____

Cardholder's Signature: _____

Cardholders Billing Address: _____

City: _____ State: _____ Zip: _____

Return all orders to Orders@esiusa.biz



**REQUISITION FOR ELECTRICAL INSTALLATION
FOR INDIANA STATE FAIRGROUNDS EVENTS - 2023**

ERMCO No. _____

Trade Show Name _____
 Start Date of Show _____ Booth No. _____
 Exhibitor Name _____
 Telephone Number _____
 Exhibitor Address _____
 City, State, Zip _____
 Contact _____

Mail Requests and Payment to:
 ERMCO, Inc.
 P. O. Box 1507
 Indianapolis, IN 46206
 Attention: Eric Edwards
 Email: EEdwards@ermco.com

Questions:
 Attention: Jake VanWye
 Call: (317) 416-7158
 Email: jvanwye@ermco.com

Please note: **All equipment and labor for electrical work shall be furnished by ERMCO, Inc., the official electrical contractor for trade shows at the Indiana State Fairgrounds. Exhibitors shall not furnish nor have furnished by any agent other than ERMCO any electric. SERVICES NOT LISTED BELOW WILL BE FURNISHED ON A TIME AND MATERIAL BASIS**

ITEM	QUANTITY	PRICES		TOTAL
		Advance	Floor	
OUTLETS - 110 VOLT, GROUNDED:				
500 WATTS, INSTALLED COMPLETE		\$50.00	\$62.25	
1000 WATTS, INSTALLED COMPLETE		\$67.75	\$83.75	
1500 WATTS, INSTALLED COMPLETE		\$93.25	\$110.25	
2000 WATTS, INSTALLED COMPLETE		\$94.50	\$112.25	
OUTLETS - 220 VOLT, GROUNDED:				
30 AMP, 3 WIRE, 1 PHASE, INSTALLED COMPLETE		\$149.75	\$188.75	
60 AMP, 3 WIRE, 1 PHASE, INSTALLED COMPLETE		\$225.00	\$282.00	
30 AMP, 3 WIRE, 3 PHASE, INSTALLED COMPLETE		\$169.75	\$208.75	
30 AMP, 4 WIRE, 3 PHASE, INSTALLED COMPLETE		\$179.75	\$218.75	
60 AMP, 3 WIRE, 3 PHASE, INSTALLED COMPLETE		\$297.00	\$377.00	
60 AMP, 4 WIRE, 3 PHASE, INSTALLED COMPLETE		\$307.00	\$387.00	
100 AMP, 1 PHASE		\$445.00	\$495.00	
100 AMP, 3 WIRE AND LARGER		BY QUOTE	BY QUOTE	
FLOODLIGHTS & SPOTLIGHTS:				
1500 WATT, QUARTZ FLOODLIGHT		\$89.25	\$109.50	
OTHER - \$420.00 MINIMUM PER SHOW				
FEEDS FOR POWER FOR 24 HOUR SERVICE, ADD		\$37.95	\$47.60	
SUBTOTAL				
7% SALES TAX				
TOTAL				

Materials used will remain the property of ERMCO, Inc. Exhibitor agrees to pay for material not returned.

For any telephone and internet needs, please use Telephone/IT Order Form or contact events@indianastatefair.com.

LABOR CHARGES PER HOUR (STANDBY OR OTHER NECESSARY WORK)	
8:00 AM to 4:30 PM, Monday through Friday	\$ 102.80
4:30 PM to 12:00 PM, Monday through Friday	\$ 154.20
All other times	\$ 205.60

NOTE: *Electricity is A/C - 60 cycles, 1 phase, 120 or 208 volt/3 phase, 208 volt.
 *24 HOUR SERVICE MUST BE REQUESTED IN ADVANCE.
***ADVANCE PRICING IS VALID UP TO 5 BUSINESS DAYS PRIOR TO START OF EVENT.**
***BILLS MUST BE PAID BEFORE THE START OF THE SHOW.**

We accept All Major Credit Cards. Payment made out to ERMCO.

VISA/MC or DISCOVER: _____ Expiration Date: _____
 Credit Card Zip Code: _____ CVV2 Code: _____
 Printed Name: _____ Amount: _____
 Customer Signature: _____ Date Signed: _____



2023 TELEPHONE AND INTERNET ORDER FORM

Event Name: _____
 Start Date of Event: _____ Booth #: _____
 Billing Company Name: _____
 Billing Company Address: _____
 City, State, Zip _____
 Contact Name: _____
 Contact Cell Number: _____

Mail Payment to:
 Indiana State Fairgrounds & Event Center
 Attention: Accounting
 1202 East 38th Street
 Indianapolis, IN 46205
 Email: accounting@indianastatefair.com

Requests, Questions & Custom Orders:
 Email events@indianastatefair.com

To order/pay for Wireless Internet: Connect on-site to Event_Wireless and follow directions to purchase this service via Credit Card. Wireless connectivity starts immediately after purchase and is good for one device to be connected at a time.

WIRELESS INTERNET

PRICE

5 Mbps vs 10 Mbps

Single Day Packages

1 Day Pass – 5 Mbps \$ 50.00
 1 Day Pass – 10 Mbps \$ 75.00

Multiple Day Packages

* Prices are for consecutive days and cannot be split, refunded, or separated for future events.

2 to 5 Consecutive Day pass – 5 Mbps \$ 100.00
 2 to 5 Consecutive Day pass – 10 Mbps \$175.00
 6 to 24 Consecutive Day pass – 5 Mbps \$ 175.00
 6 to 24 Consecutive Day pass – 10 Mbps \$ 300.00

5 Mbps Connectivity - Recommend for light use including general web browsing, email, social media and credit card processing.

10 Mbps Connectivity - Recommend for HD streaming and advanced web browsing.

Custom Orders / Multiple User Packages

Contact for Quote

HARDLINE INTERNET

ADVANCE

FLOOR

QTY

TOTAL

ADVANCE PRICING IS VALID UP TO 5 BUSINESS DAYS PRIOR TO START OF EVENT

SHARED INTERNET – Recommended for light use and/or general web browsing:

High Speed (5 Mbps Shared)	\$ 721.00	\$ 871.00	_____	_____
High Speed (20 Mbps Shared)	\$ 1,400.00	\$ 1,550.00	_____	_____
High Speed (100 Mbps Shared)	\$ 2,575.00	\$ 2,725.00	_____	_____
High Speed (250 Mbps Shared)	\$ 6,440.00	\$ 6,590.00	_____	_____

DEDICATED INTERNET – Recommended for HD streaming & advanced web browsing

High Speed (5 Mbps Dedicated)	\$ 1,442.00	\$ 1,592.00	_____	_____
High Speed (20 Mbps Dedicated)	\$ 2,782.00	\$ 2,932.00	_____	_____
High Speed (100 Mbps Dedicated)	\$ 5,150.00	\$ 5,300.00	_____	_____
High Speed (250 Mbps Dedicated)	\$ 12,875.00	\$ 13,025.00	_____	_____

Custom Orders and/or Speeds

Contact for Quote

TELEPHONE

Analog Line for Credit Card (each)	\$ 300.00	\$ 450.00	_____	_____
VOIP Phone (each)	\$ 300.00	\$ 450.00	_____	_____

VOIP Replacement cost is \$300/each

SUBTOTAL _____

7% SALES TAX _____

TOTAL _____

SERVICES NOT LISTED ABOVE WILL BE FURNISHED ON A TIME AND MATERIAL BASIS
 Exhibitor agrees to pay for material not returned.
 Materials used will remain the property of Indiana State Fair Commission.

LABOR CHARGES PER HOUR (STANDBY OR OTHER NECESSARY WORK)

7:00 AM to 3:30 PM, Monday through Friday - \$91.00 per hour
 3:30 PM to 12:00 AM, Monday through Friday - \$136.50 per hour
 All other times - \$182.00 per hour

CUSTOMER SIGNATURE: _____

DATE: _____

BILLS MUST BE PAID BEFORE THE START OF THE EVENT.

We accept All Major Credit Cards - Payments made to Indiana State Fair Commission